

INSTRUCTIONS FOR FORM 1023, EXEMPTION APPLICATION

GENERAL INSTRUCTIONS

(References are to the Internal Revenue Code unless otherwise indicated)

A.—Who Must File.—An organization desiring to establish exemption from Federal income tax as an organization described in section 501(c)(3) of the Internal Revenue Code, must file this application form unless it has already obtained a ruling or determination letter holding it exempt from Federal income tax under such section of the law. Be certain, however, before filing that you have not already been ruled tax exempt through the efforts of some former officer or member. You should be equally certain that any such prior exemption was obtained by you as an entity and not by some predecessor organization of a similar name. If you are subordinate to a parent organization, make sure that you are not already exempt under a group ruling issued to your parent. Many fraternities, church groups, and functions of educational institutions are exempt under such group rulings. All subordinate units or activities of exempt parents may not themselves be exempt, however, and you should not assume that you are exempt without a careful examination of the ruling by which your parent received its exemption.

Section 501(c)(3) of the Code provides for the exemption of organizations which are organized and operated exclusively for religious, charitable, scientific, testing for public safety, literary, or educational purposes, or for the prevention of cruelty to children or animals. In order to be exempt as an organization described in section 501(c)(3), an organization must meet two tests: (1) it must be organized exclusively for one or more of the purposes in the statute stated above, and (2) it must be operated exclusively for one or more of such purposes. If either of these tests is not met, the organization will not qualify for exemption. Thus, even though an organization engages exclusively in exempt activities, if it is not organized exclusively for exempt purposes it will not qualify for exemption.

In order to meet the organizational test, the purposes of an organization, as set forth in its creating instrument, can be no broader than the purposes set forth in section 501(c)(3). The "creating instrument" is the document whereby the organization was created. For example, in the case of a corporation the creating instrument would be its charter or articles of incorporation, rather than its bylaws. In addition, the powers given an organization to carry out its stated purposes may not expressly authorize it to carry on, other than as an insubstantial part of its activities, activities which are not in furtherance of one or more exempt purposes. This applies even though the purposes are no broader than those set forth in section 501(c)(3).

A further requirement of the organizational test is that an organization's assets must be irrevocably dedicated to an exempt purpose so that in the event of its dissolution, the assets will be distributed only for an exempt purpose. This requirement may be met by a specific provision in the organization's creating document for the distribution of assets in the event of dissolution, or by evidence showing that by operation of law, i.e., by state statute or judicial proceedings, the assets will be properly distributed.

The second part of the dual test for exemption, the operational requirement, makes it essential that an organization's activities be in furtherance of one or more of the purposes set forth in the statute. It is necessary, therefore, that an organization claiming exemption clearly establish that its operations or proposed operations meet the requirements of the statute.

SPECIFIC INSTRUCTIONS

(References are to lines on form)

1a.—List the name shown in your articles of incorporation, articles of association, constitution, declaration of trust, or other document whereby you were created. If you operate or plan to operate under a name other than that shown in your creating document, furnish an explanation. If your name has been officially changed by an amendment to your creating document, two copies of such amendment must be attached to this application.

6.—If the answer to any part of this question is "Yes," attach a detailed statement of each transaction showing: (a) names of the parties and their relationship or interest in your organization; (b) date of the transaction; (c) amount and nature of the property

B.—Signature and Verification.—The application must be signed by either the president, vice president, or other principal officer who is authorized to sign. If the application is filed on behalf of a trust, it must be signed by the authorized trustee or trustees.

C.—Time and Place for Filing.—If you believe you are organized so as to qualify for exemption and can show, either by your record of past operations or by your proposed method of future operations, that you meet the operational requirements for exemption, to obtain a ruling or determination you must complete and file in duplicate an exemption application with the District Director of Internal Revenue for the district in which you maintain your headquarters or principal place of business. All the information requested in the application must be furnished, and the supporting documents and statements must be submitted in duplicate, or the application will not be considered on its merits and you will be notified accordingly.

D.—Attachments.—All attachments and enclosures, including articles of incorporation, constitution, articles of association, declaration of trust, bylaws, financial statements, and other statements, must be filed in duplicate. Every attachment and enclosure should show the name and address of the organization, the date, an identifiable heading showing the question number or subject matter to which it relates, and that it is an attachment to Form 1023. Do not submit original documents since all documents filed must be retained by the Service.

In addition to the documents and statements listed which must be filed, any additional information citing court decisions, rulings, opinions, etc., should be filed for purposes of expediting the processing of your application.

E.—Power of Attorney.—If you expect to be represented in person or by correspondence by an agent or an attorney, a power of attorney authorizing the agent or attorney to represent you must be filed in duplicate.

F.—Returns.—A mere claim or contention by an organization that it is exempt from income tax under section 501(a) will not relieve the organization from filing income tax returns and paying the tax.

G.—Requests for Withholding of Information.—Any information which is submitted in the application or in support of it and which is determined by the Commissioner to relate to any trade secret, patent, process, style of work, or apparatus, may upon request be withheld from public inspection if the Commissioner determines that the disclosure of such information would adversely affect the organization. Such request must (1) clearly identify the material to be withheld (the document, page, paragraph, and line), (2) include the reasons for the organization's position that the information is of the type which may be withheld from public inspection, and (3) be filed with the documents in which the material to be withheld is contained.

H.—Employer Identification Number.—Enter your employer identification number on line 1b. If you do not have an identification number, submit a completed Form SS-4, Application for Employer Identification Number, with this exemption application.

or services involved; (d) in the case of loans, amount, interest, security received, terms of repayment, and attach copies of the note or other evidence of the debt; (e) in the case of purchases, property purchased, value at date of purchase and how determined, purchase price, amount and nature of any encumbrances and to whom owing, and attach copies of purchase contract or agreement and any appraisals made; and (f) in the case of sales, property sold, date acquired, from whom, manner of acquisition, cost or other basis at date of acquisition, date of sale, gross sales price, terms of sale, and attach copies of contract of sale.

If the answer to any part of this question is "Planned," attach a statement explaining the planned transaction and to the extent known include therein the same information required with respect to a completed transaction.

7.—If the answer is "Yes," attach specimen copy thereof, state to whom issued and whether transferable for money or other consideration.

8a.—If the answer is "Yes," attach a statement including: (a) name of predecessor; (b) whether it ever received a ruling or determination that it was exempt from Federal income tax, and, if so, the date; (c) its nature, i.e., sole proprietorship, partnership, unincorporated association, corporation, or trust; (d) period of its existence; and (e) reason for its termination. If your predecessor was a sole proprietorship, partnership, or other type of profit-making organization, include in your statement the following additional information: (a) a complete explanation of your formation and the manner in which you acquired any assets of your predecessor; (b) a list of all assets acquired showing those purchased and those donated. With respect to purchased assets, furnish the purchase price and how determined (fair market value, basis in hands of donor, etc.), the terms of payment, interest and any security given if purchased on an installment basis. With respect to donated assets, furnish the basis of such assets in the hands of the donor at the time of the gift; (c) if any property is being leased from your predecessor, the amount of the rent, how determined, and any options or renewal privileges; (d) names of officers, directors or trustees of your predecessor, whether any are presently employed by you and, if so, their capacity, compensation (including salary and expense account allowance), services performed, and time devoted to position. Also attach copies of all documents pertinent to the acquisition of your predecessor's assets, appraisals of property, leases, and a financial statement of your predecessor for its last full year of operation, including its last balance sheet.

8b.—If the answer is "Yes," attach a statement indicating: (a) class or classes of such stock; (b) number and par value of shares; (c) consideration for which issued; (d) number of shareholders (if less than 10, names and number of shares held by each); and (e) whether any dividends have been paid or whether your certificate of organization authorizes such payment on any class of stock.

8c.—If the answer is "Yes," attach a statement containing full details, including: (a) nature of property; (b) amounts or value; (c) source of funds or property distributed or to be distributed; and (d) basis of and authority for distribution or planned distribution.

8d.—If the answer is "Yes," and you have actually received such property, attach a statement showing: (a) nature of the property and from whom acquired; (b) date and manner of acquisition; (c) value at date of acquisition and how determined; (d) any encumbrances on the property and to whom owing; and (e) if stock, the name of the corporation, class of stock, whether voting or nonvoting, the number of shares owned of each class at beginning and end of your last full year of operation, and total number of shares outstanding of each class. Also attach copies of all pertinent documents.

The statement should include information with respect to all such property acquired even if not presently held by you. Where such property has been disposed of, in addition to the information requested above regarding its acquisition, include: (a) date of disposition; (b) manner of disposition; (c) to whom conveyed; (d) consideration received; and (e) copies of any written documents evidencing the conveyance.

If the answer is "Yes," and you expect to receive such property, attach a statement explaining in detail.

8e.—If the answer is "Yes," attach a statement explaining in detail.

8f.—An organization which as a substantial part of its activities attempts to influence legislation by propaganda or otherwise is considered an "action" organization and will not qualify for exemp-

tion under section 501(c)(3). For this purpose, an organization will be regarded as attempting to influence legislation if it contacts, or urges the public to contact, members of a legislative body for the purpose of proposing, supporting, or opposing legislation, or if it advocates the adoption or rejection of legislation. The term "legislation" as used here includes action by the Congress, by any State legislature, by any local council or similar governing body, or by the public in a referendum, initiative, constitutional amendment, or similar procedure.

Even though an organization does not engage in direct attempts to influence legislation, if its main or primary objective may be attained only by legislation or a defeat of legislation, and it advocates or campaigns for the attainment of such main or primary objective, as distinguished from engaging in nonpartisan analysis, study, or research and making the results thereof available to the public, it will be considered an "action" organization and accordingly not exempt as an organization described in section 501(c)(3).

If the answer to this question is "Yes," attach a statement describing fully all activities or planned activities in this connection, their frequency, the approximate amount of time devoted or to be devoted thereto by your officers and members, and furnish copies of any literature distributed or to be distributed, and any other pertinent material.

8g.—An organization will be considered an "action" organization and will not qualify for exemption if it participates or intervenes, directly or indirectly, in any political campaign on behalf of or in opposition to any candidate for public office. "Candidate for public office" means an individual who offers himself, or is proposed by others, as a contestant for an elective public office, whether such office be national, State, or local. Such participation includes, but is not limited to, the publication or distribution of written or printed statements or the making of oral statements for or against a candidate.

If the answer to this question is "Yes," attach a statement describing fully all such activities or planned activities and furnish copies of any literature distributed or to be distributed in this connection.

8h.—If the answer is "Yes," attach a statement showing the names of the recipients, the amount paid or to be paid, the character of the services rendered or to be rendered, and the time devoted or to be devoted thereto. If amounts are paid or will be paid on other than a fixed compensation basis, for example, in payment of travel, living, automobile, or other expenses, explain fully the nature of the expense, the amount (if paid), how accounted for by the recipient, and by whom payment is or will be provided.

8i.—A private shareholder or individual is one who has a personal or private interest in an organization. If the answer is "Yes," and part of your net income inures to the benefit of a private shareholder or individual, attach a statement giving the name or names of the recipients, the amount received by each, and the reason for the payment. If the answer is "Yes," and you plan to have any part of your net income inure to the benefit of a private shareholder or individual, attach a statement explaining in detail.

8j.—If the answer is "Yes," attach a statement showing the name of the organization(s) and the manner or nature of your actual or planned affiliation or relationship.

8k.—If the answer is "Yes," and you actually hold 10 percent or more of any class of stock or 10 percent or more of the total combined voting power of stock in any corporation, attach a statement showing: (1) name of corporation, class of stock and whether voting or nonvoting; (2) number of shares owned of each class at beginning and end of your latest annual accounting period; (3) total number of shares outstanding of each class; (4) value of stock as recorded on your books and included in your statement of assets and liabilities; (5) date acquired and from whom; and (6) manner of acquisition.

If any stock is subject to voting restrictions, attach copy of agreement. If no written agreement exists, explain fully.

If the answer is "Yes," and you plan to hold 10 percent or more of any class of stock or 10 percent or more of the total combined voting power of stock in any corporation, attach a statement explaining in detail.

10 a. and b.—The copies required must conform in all respects as to text, date of adoption, signature, etc.

10d.—A classified statement of receipts and disbursements must be furnished clearly reflecting the nature or source of each receipt, the gross amount received from each source, the expenditures made, purpose, and the total amount expended for each purpose. Neither bank statements nor ledger sheets will be acceptable for this purpose since they are not classified: Profit and loss or other similar operating statements also are not acceptable since they do not show all receipts and expenditures.

(1) Where funds have been loaned or borrowed, if not disclosed in answer to question 6, attach a statement showing: (a) names of the parties; (b) whether the lender or borrower is an officer, director, trustee, member, shareholder, or employee; (c) reason for the loan; (d) period of the loan; (e) interest payable; and (f) security given, if any.

(2) Where income is derived from ticket sales or facilities furnished to nonmembers, explain fully and state the amount which represents such nonmember income.

(3) Where rental income or expense is involved, if not disclosed in the copy of the lease required to be filed with this application, or if there is no written lease, attach a statement showing: (a) names of the parties to the lease; (b) whether leased to or by an officer, director, trustee, member, shareholder, employee, or contributor to you; (c) rental and how determined; (d) date tenancy began, and any extensions, renewals or options; and (e) amount of any indebtedness on the property, to whom owing, interest payable and term.

(4) Where funds are distributed to other organizations, attach a statement showing the official name of each donee, its complete address, and the amount given to each.

10e.—In the event a dissolution clause is not included in your creating document (such a provision must be in the document whereby you were created rather than your bylaws or other code of regulations) and you are relying on operation of law, you must attach a brief which outlines the State statutes and judicial decisions, if any, on which you rely. You must show that the State statutes clearly insure that your assets will be distributed only to a recipient that would qualify for exemption as an organization described in section 501(c)(3) or would escheat to the State for a public purpose.

If reliance is placed on judicial decisions, the brief must show, with citation of case holdings, (1) that the doctrine of *cy pres* has been adopted by the State and consistently applied in similar situations, (2) that your creating instrument clearly manifests the general charitable intent required to insure application of *cy pres* by the appropriate judicial authority to your assets, and (3) that the particular application of *cy pres* insures distribution of your assets for exempt purposes within the meaning of section 501(c)(3).

10h.—The statement must be sufficiently detailed to show that each activity is clearly within the intent of the statute. A restatement of your purposes or a statement that your activities or proposed activities are or will be in furtherance thereof is not sufficient. If you have not operated and are filing this application on the basis of proposed activities, the description of your proposed activities must not only describe the activities in which you expect to engage, but also how you expect to raise your funds, and the nature of your principal contemplated expenditures.

If your proposed activities will encompass more than merely turning over funds to other exempt organizations, the standards, criteria, procedures, or other means adopted or planned by you for carrying them out must be stated.

As to expected sources of funds, state whether support will be from public or private sources, i.e., from the public at large or governmental units or from your creator, members of a family group,

or a few interested individuals; and the nature of the support, i.e., contributions, gifts, grants, or other. If income from fund raising events, ticket sales, rentals, or other business or investment sources is anticipated, state the nature of the proposed venture and furnish any pertinent details.

The statement of principal contemplated expenditures should reflect administrative and operating expenses as well as expenditures made directly in furtherance of exempt purposes. If grants, gifts, awards, etc., to individuals are planned, the selection criteria to be followed must be stated.

If you are organized to operate a home for the aged, school, hospital, clinic, or bookstore; or to award scholarships, make loans, engage in or sponsor research, conduct educational activities other than a school; or to expend any part of your funds in foreign countries, the information called for below must be furnished.

Home for aged.—If you are organized to operate a home for the aged, submit: (a) a description of the facilities and services provided or to be provided the residents, including the residential capacity of the home; (b) the criteria for admission to the home; (c) charges for admission (entrance fee and/or monthly charge) and whether payable in a lump sum or on an installment basis; (d) whether all residents are or will be required to pay fees; (e) how charges are or will be determined, i.e., on a profit basis, to recover costs, or at less than cost; (f) whether any residents are or will be accepted without pay and, if so, how many; (g) whether residents are or will be discharged if unable to pay; (h) whether Federal mortgage financing has been applied for and, if so, the type; and (i) copies in duplicate of admission applications and/or any other literature or brochures descriptive of the home, its facilities, and admission requirements.

Scholarships.—If you award or plan to award scholarships, submit: (a) criteria used or to be used for selection, including the rules of eligibility; (b) how and by whom the recipients are or will be selected; (c) if awards are or will be made directly to individuals, whether information is required assuring that the student remains in school; (d) if awards are or will be made to recipients of a particular class, for example, children of employees of a particular employer, whether any preference is or will be accorded an applicant by reason of the parent's position, length of employment, or salary; whether as a condition of the award the recipient must upon graduation accept employment with the company, and whether the award will be continued irrespective of termination of the parent's employment; and (e) copies in duplicate of the scholarship application form and any brochures or literature describing the scholarship program.

Loans.—If you make or plan to make loans for charitable and educational purposes, submit: (a) circumstances under which such loans are or will be made; (b) criteria for selection, including the rules of eligibility; (c) how and by whom the recipient is or will be selected; (d) manner of repayment of the loan; (e) security required, if any; (f) interest charged, if any, and when payable; and (g) copies in duplicate of loan application and any brochures or literature describing the loan program.

Research.—If you engage or plan to engage in research, submit: (a) nature of research engaged in or contemplated; (b) a brief description of research projects completed or presently being engaged in; (c) how and by whom research projects are determined and selected; (d) whether you have or contemplate having contract or sponsored research and, if so, names of past sponsors or grantors, terms of contract or grant, together with copies in duplicate of any executed contracts or grants; (e) disposition made or to be made of the results of your research, including whether preference has or will be given to any organization or individual, either as to results or time of release; (f) who will retain ownership or control of any patents, copyrights, processes, or formulae resulting from your research; and (g) copies in duplicate of publications or other media showing reports of your research activities. Only reports of your research activities or those conducted in your behalf as distinguished from those of your creators or members conducted in their individual capacities should be submitted.

School.—If you are organized to conduct a school, submit full information regarding your tuition charges, number of faculty members, number of full-time students enrolled, number of part-time students enrolled, courses of study, and degrees conferred, together with a copy of your school catalog.

Education (other than school).—If you claim exemption as an educational organization other than a school, submit complete information as to the manner in which you carry on or plan to carry on your educational activities, i.e., by panels, discussions, lectures, forums, radio or television programs, or through various cultural media such as museums, symphony orchestras, art exhibits, etc. In each instance, explain by whom and where conducted, admission fees, if any, and submit, in duplicate, copies of pertinent contracts, agreements, publications, leaflets, pamphlets, programs, etc.

Hospital.—If you are organized to operate a hospital, attach a statement including: (a) requirements for admission to practice on the staff; (b) your policy and practice with regard to charity patients; and (c) if you have operated, the number of patient days during your latest annual accounting period of full pay, part pay, and no pay patients. In case of part pay and no pay patients, state whether they were admitted regardless of their ability to pay or whether they were patients whose accounts were charged off as bad debts or uncollectible. If any part of your facilities are or will be used by or rented to others, for example, doctors, X-ray laboratories, drugstore, or office space, describe fully the arrangements for use, the space and what percentage of your building it represents, terms of occupancy, occupants and their relation to or connection with your hospital and any services performed by them for you, and attach copies in duplicate of pertinent leases and contracts.

Clinic.—If you are organized to operate a clinic, attach a statement including: (a) description of the facilities and services; (b) to

whom the services are or will be offered, i.e., the public at large or a specific group; (c) how charges are or will be determined, i.e., on a profit basis, to recover costs, or at less than cost; (d) by whom administered and controlled; (e) whether any of the professional staff, that is, those who perform or will perform the clinical services, also serve or will serve in an administrative capacity; and (f) how compensation paid the professional staff is or will be determined.

If any part of your facilities are or will be used by or rented to others, for example, doctors, X-ray laboratories, drugstore, or office space, describe fully the arrangements for use, the space and what percentage of your building it represents, terms of occupancy, occupants and their relation to or connection with your clinic and any services performed by them for you, and attach copies in duplicate of pertinent leases and contracts.

Foreign distributions.—If any of your funds are or will be expended in foreign countries, attach a statement including: (a) manner in which and by whom recipients are or will be selected; (b) names of recipient organizations and/or purposes for which the funds are or will be expended; (c) extent to which, if any, you control or will control expenditure of funds donated by you to foreign organizations, and whether there is or will be any required reporting of such expenditures to you; and (d) whether contributions are or will be solicited by you and earmarked for specific foreign distributees.

Bookstore and publishing.—If you are organized to operate a bookstore or engage in publishing activities of any nature (printing, publication, or distribution of your own material or that printed or published by others and distributed by you), explain fully the nature of the operations, including whether sales are or will be made to the general public, the type of literature involved, and how such activities are related to your stated purposes.

EXEMPTION APPLICATION

(To be made only by a principal officer of the organization claiming exemption)

To be filed in duplicate with the District Director for your District.

For use of organizations applying for exemption under section 501(a) and described in section 501(c)(3) of the Internal Revenue Code, which are organized and operated (or will operate) exclusively for one or more of the following purposes (check purpose(s)):

- Religious Charitable Scientific Testing for Public Safety
 Educational For the prevention of cruelty to children or animals Literary

Every organization that claims to be exempt must furnish the information and data specified in duplicate. If any organization fails to submit the information and data required, this application will not be considered on its merits and the organization will be notified accordingly.

This application shall be open to public inspection in accordance with section 6104(a)(1) of the Internal Revenue Code. See separate instructions for Form 1023 to properly answer the questions below.

1a. Full name of organization
The Lawton Family Foundation, Inc.

b. Employer identification number

2. Complete address (number, street, city or town, State and Postal ZIP code)
Rt 2 Box 420 Hickman Road Is., S.C. 29928

3a. Is the organization incorporated?
 Yes No

b. If "Yes," in which State and under which law (General corporation, not for profit, membership, educational, eleemosynary, etc.)? Cite statutory provisions.
South Carolina, Chapter 17, Title 17, Code of 1962 and Acts amendatory thereto.

4a. If not incorporated, what is form of organization?

b. Date incorporated or organized
20 Aug. 1969

c. Month and day on which the annual accounting period ends
31 Dec.

5a. Has organization filed Federal income tax return(s)?
 Yes No

b. If "Yes," form number of return filed and Internal Revenue District where filed.

c. Year(s) filed

6. After July 1, 1950, did the creator of your organization (if a trust), or a contributor to your organization, or a brother or sister (whole or half blood), spouse, ancestor, or lineal descendant of such creator or contributor, or a corporation controlled directly or indirectly by such creator or contributor, enter into any of the transactions (or activities) enumerated below? NOTE: If you have any knowledge or contemplate that you will be a party to any of the transactions (or activities) enumerated in 6a through 6f, check "planned" in the applicable block(s) and see instructions.

	Yes	No	Planned		Yes	No	Planned
a. Borrow any part of your income or corpus?		<input checked="" type="checkbox"/>		d. Purchase any securities or other property from you?		<input checked="" type="checkbox"/>	
b. Receive any compensation from you?		<input checked="" type="checkbox"/>		e. Sell any securities or other property to you?		<input checked="" type="checkbox"/>	
c. Have any part of your services made available to him?		<input checked="" type="checkbox"/>		f. Receive any of your income or corpus in any other transaction?		<input checked="" type="checkbox"/>	

7. Have you issued or do you plan to issue membership, stock, or other certificates evidencing voting power in the organization?

8a. Are you the outgrowth or continuation of any form of predecessor(s)?

b. Do you have capital stock issued and outstanding?

c. Have you made or do you plan to make any distribution of your property to shareholders or members?

d. Did you receive or do you expect to receive 10 percent or more of your assets from any organization, group of affiliated organizations (affiliated through stockholding, common ownership, or otherwise), any individual, or members of a family group (brother or sister whether whole or half blood, spouse, ancestor, or lineal descendant)?

e. Does any part or will any part of your receipts represent payment for services of any character rendered or to be rendered by you?

f. Are you now, have you ever been, or do you plan to be engaged in carrying on propaganda, or otherwise advocating or opposing pending or proposed legislation?

g. Do you participate or plan to participate in or intervene in (including the publishing or distributing of statements) any political campaign on behalf of or in opposition to any candidate for public office?

h. Have you made or do you plan to make any payments to members or shareholders for services rendered or to be rendered?

i. Does any part or do you plan to have any part of your net income inure to the benefit of any private shareholder or individual?

j. Are you now or are you planning to be affiliated in any manner with any organization(s)?

k. Do you hold or plan to hold 10 percent or more of any class of stock or 10 percent or more of the total combined voting power of stock in any corporation?

9. Has any State or any court (including a Court of Probate, Surrogate's Court, etc.) ever declared whether you were or were not organized and operated for charitable, etc., purposes? Yes No. If "Yes," attach copies in duplicate of pertinent administrative or judicial decisions.

10. You must attach copies in duplicate of the following:

- a. If incorporated, a copy of your articles of incorporation, or if not incorporated, a copy of your constitution, articles of association, declaration of trust, or other document whereby you were created setting forth your aims and purposes, a copy of all amendments thereto, and any changes presently proposed.
- b. A copy of your bylaws or other similar code of regulations, all amendments thereto, and any changes presently proposed.
- c. A complete statement of assets and liabilities as of the end of each annual accounting period (or as of the date of the filing of this application, if you were in existence for less than a year).
- d. A statement of receipts and expenditures for each annual accounting period of operation (or for the period for which you were in existence, if less than a year).
- e. A statement which clearly indicates what State statutes or court decisions govern the distribution of assets upon dissolution. (This statement may be omitted if your charter, certificate, or other instrument of organization makes provision for such distribution.)
- f. A brief statement of the specific purposes for which you were formed. (Do not quote from or make reference to your articles of incorporation, constitution, articles of association, declaration of trust, or other document whereby you were created for this question.)
- g. A statement explaining in detail each fund-raising activity and each business enterprise you have engaged in or plan to engage in, accompanied by copies of all agreements, if any, with other parties for the conduct of each fund-raising activity or business enterprise.
- h. A statement which describes in detail the nature of each of your activities which you have checked on page 1, activities which you sponsor, and proposed activities.
- i. A statement which explains fully any specific activities that you have engaged in or sponsored and which have been discontinued. Give dates of commencement and termination and the reasons for discontinuance.
- j. A statement which describes the purposes, other than in payment for services rendered or supplies furnished, for which your funds are expended or will be expended.
- k. A schedule indicating the name and position of each officer, director, trustee, etc., of the organization and the relationship, if any, by blood, marriage, adoption, or employment, of each such person to the creator of the organization (if a trust), to any person who has made a substantial contribution to the organization, or to a corporation controlled (by ownership of 50 percent or more of voting stock or 50 percent or more of value of all stock), directly or indirectly, by such creator or contributor. The schedule shall also indicate the time devoted to position and compensation (including salary and expense account allowance), if any, of each officer, director, trustee, etc., of the organization.
- l. A copy of each lease, if any, in which you are the lessee or lessor of property (real, personal, gas, oil, or mineral) or in which you own an interest under such lease, together with copies of all agreements with other parties for development of the property.

SIGNATURE AND VERIFICATION

Under penalties of perjury, I declare that I have examined this application, including accompanying statements, and to the best of my knowledge and belief it is true, correct, and complete.

Date

Signature of officer

Title